



Treasury Local 170 Nominations Form

Term of Office May 1, 2018 through April 30, 2020

Nominations Open: Monday, February 5th, 2018

Nominations and Candidate Statements are Due: 5:00pm on Friday, March 2, 2018.

Complete and return the form to SEIU 503 Organizer **Tobias Green** in person or via email: greent@seiu503.org by 5:00pm on due date above.

Nominees must be an SEIU 503 member in good standing. You may nominate yourself or another member.

I, _____, nominate the following person(s):
(PRINT FIRST & LAST NAME)

President: _____
Print Nominee's Name Nominee's acceptance signature

Vice President: _____
Print Nominee's Name Nominee's acceptance signature

Secretary/Treasurer: _____
Print Nominee's Name Nominee's acceptance signature

Steward: _____
Print Nominee's Name Nominee's acceptance signature

Steward: _____
Print Nominee's Name Nominee's acceptance signature

Treasury Local 170 is allowed **1** General Council (GC) Delegate and **1** Alternate Delegate.

GC Delegate _____
Print Nominee's Name Nominee's acceptance signature

SEIU 503 Staff to complete below:

President: PIN _____ Mbr _____ Acceptance Date _____ Initials: _____
VP: PIN _____ Mbr _____ Acceptance Date _____ Initials: _____
Sec: PIN _____ Mbr _____ Acceptance Date _____ Initials: _____
Treas: PIN _____ Mbr _____ Acceptance Date _____ Initials: _____

DUTIES OF OFFICERS and GENERAL COUNCIL DELEGATES

Executive Committee

The administration of the affairs of the Treasury Local is vested in the Executive Committee.

The Executive Committee shall consist of the President, Vice-President, Secretary-Treasurer, and 2 Union Stewards.

President

- a) Shall preside at all Treasury Local meetings and shall comply with all requirements and the duties imposed under these ByLaws;
- b) Shall actively support the aims and objectives of the Treasury Local, shall represent this Local in an official capacity, and have such powers of supervision and management over the affairs of the Treasury Local that are not otherwise specifically designated to others.

Vice-President

- a) Shall act for and in behalf of the President in the President's absence or upon request;
- b) Shall perform such other duties as may be designated by the President or the Executive Committee.

Secretary-Treasurer

- a) Shall keep the minutes of the meetings and forward a copy to each contact person, and shall handle all correspondence;
- b) Shall maintain a copy of the latest revised edition of the Treasury Local 170 Constitution and ByLaws;
- c) Shall keep the roll of membership for the Treasury Local;
- d) Shall perform other functions and duties pertaining to the office as assigned by the President;
- e) Shall act as custodian of all funds entrusted to or under the jurisdiction or custody of the Treasury Local;
- f) Shall deposit funds in an accredited bank or credit union to the account of the Treasury Local, and keep an itemized account of all receipts and disbursements and make a complete report at each meeting of the Treasury Local of all receipts and expenditures;
- g) Accounts will be paid by check signed by the Secretary-Treasurer or President;

- h) The newly elected Secretary-Treasurer shall not accept the Treasurer's books until they are audited by the Executive Committee;
- i) No money other than the normal operating expenses of the Treasury Local may be spent except by action of the Executive Committee.

General Council Delegates. Every Sublocal in SEIU Local 503, OPEU has the right to a minimum of one delegate. Delegate strength is based on membership, with one delegate for each one hundred (100) members or major fraction thereof. The number of delegates will be determined by the December membership report or by the average annual membership of the previous twelve (12) months, whichever is higher. Alternate delegates are elected for the purpose of filling any delegate vacancies that may arise. Delegates attend the Union's biannual General Council as voting members; presenting any resolution which the Sublocal may deem necessary for the good of the Union; working for the adoption of said resolution in conjunction with member delegates of other sublocals. After General Council, it is the responsibility of the delegate to bring any new information to the sublocal meeting.

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Treasury Candidate Consent and Statement Form

Candidate Name: _____ Home Email: _____

Candidate for Office(s): _____

Candidate Consent: By checking this box and upon submission of this nomination form, I hereby consent to be a candidate for the office selected above and being apprised of the requirements of the office, I am willing to serve, if elected, to the best of my ability in the fulfillment of the duties and responsibilities of the office.

Please use space below to submit your candidate statement (not to exceed 200 words). Note: The statement will be reproduced as it is received. No corrections will be made to candidate statements. Personal photograph may also be submitted for publication with the ballots. Deadline for candidate statements is Friday March 2, 2018