



Homecare/PSW Union Steward Application

Full Name _____ Date Submitted _____

Home Address (Street/City/State/Zip) _____

Mail Address (If Different) _____

Email _____ Cell Phone _____ Landline _____

Language Preference: Spanish Russian Vietnamese Cantonese or Mandarin Other _____

Type of Work: Homecare Worker Personal Support Worker Personal Care Attendant (PCA) ICC
Years in the Union _____

Please answer the following questions to the best of your ability, using additional paper if necessary. Return your completed form to the Chief Steward, HCW or PSW, of Local 99. Instructions on page 2.

1. Why would you like to be a union steward, and what does being a steward mean to you?

2. How have you participated in your union? Please specify activities, roles, trainings, phone banking, etc.

3. Describe how your work experience has motivated you to become a steward.

4. How have you used problem-solving skills in your work, especially in the last 12 months?

5. What union leadership positions have you held? Do you currently hold any leadership positions?



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SEIU 503 Code of Conduct

There is a prohibition against harassment and other exclusionary behavior. This includes, but is not limited to:

- Violent threats or language directed against another person
- Discriminatory jokes and language
- Ableist jokes and language
- Sexually explicit or violent behavior and language
- Offensive comments related to gender, gender identity and expression, sexual orientation, disability, mental illness, neurotype, physical appearance, body, age, race, ethnicity, nationality, language, family status, economic status, immigration status, or religion
- Unwelcome sexual attention
- Advocating for or encouraging any of the above behavior
- Repeated harassment of others
- Deliberate intimidation
- Deliberate misgendering or use of rejected names to describe groups of people

By signing, I agree to follow the code of conduct when participating in Union event.

Full Name _____ Date Submitted _____

Signature _____

Additional Information at Seiu503.org/UnionStewards

Submission Instructions

Please detach pages 1 and 2 (keep 3 and 4 for your records).

Submit via mail

SEIU 503 Member Resource Center
Attn: Local 99 Steward Application
PO Box 12159
Salem, OR 97309

Submit in person

SEIU 503 Member Resource Center
1730 Commercial St. SE
Salem, OR 97302

Submit via fax

503-581-1664



Local 99 Union Steward Information

The Service Employees International Union (SEIU) Local 503, Oregon Public Employees Union (OPEU) is our union of 90+ Locals covering various diverse service workers in Oregon. In our organizational structure each Local has direct governance over their workforce and operates under the umbrella of SEIU 503.

Our Local 99 Homecare is governed by our elected members to Homecare Council (HCC). All completed steward applications received by the Chief Stewards (HCW and PSW) will be processed in accordance with our governing Bylaws and Administrative Policies and Procedures (AP&P) which shall be in conformance to SEIU Local 503 Constitution, Bylaws, and Administrative Policies and Procedures (AP&P) and includes the Code of Conduct (COC).

All Stewards must be familiar with the current governing documents of Local 99: Collective Bargaining Agreement (CBA), Bylaws, and AP&P. The Steward duties and term limit (2 years) are specified in Sub-Local 99: AP&P, Article IX. Stewards are identified to workers in one of the following nine (9) HCC Districts (assigned by county, see map) - based upon their current physical address of record. All completed applications must include a physical address of residency and specify the county.

Local 99 Stewards general responsibilities

- Outreach to new and existing workers in your area about membership, CAPE, bargaining, etc.
- Trouble shooting, problem solving, and recognizing grievances
- Work together with the Member Resource Center (MRC) to file grievances when necessary
- Outreach to workers who have used MRC, to recruit their involvement in other union activity
- Help register workers to vote, sign workers up for CAPE, and recruit other workers to participate in lobby days, town hall meetings and other union-led political activities.
- Notify Chief Stewards or the Member Resource Center of address changes, change in employment status, resignation or leave of absence.
- Steward Appointment must be accepted in writing within 60 days of written notification

Local 503 general staff support and Chief Stewards

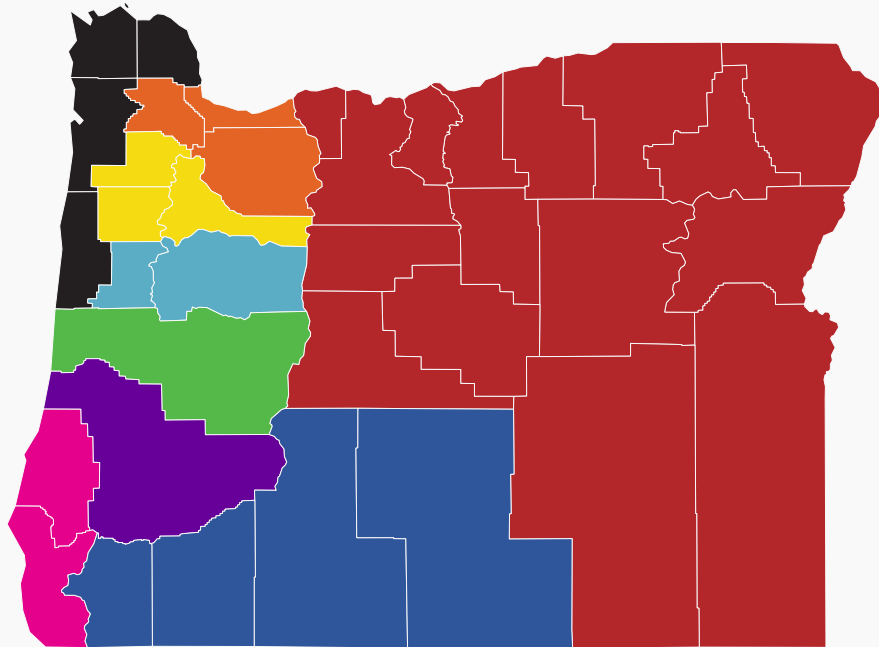
- Be available as required to assist via telephone, email, or in person within reasonable limits.
- Provide you with a schedule of activities in your area, including Contract Enforcement Training (CET) and other trainings
- Provide you with necessary information and materials needed when talking with Local 99 workers
- Provide training and on-going support to help you identify and address grievances and issues
- Provide ongoing reports and lists for follow up from MRC
- Provide information on political activities, candidate endorsement, and any other information to support you in our efforts to build the labor movement.

Frequently Used numbers

SEIU 503 Member Assistance Center	1 (844) 503-7348	OR Homecare Commission	1 (877) 867-0077
SAIF, Workman's Compensation	1 (800) 285-8525	DHS Payment Provider Relations Unit	1 (800) 241-3013
ACA Healthcare Enrollment Team	1 (855) 437-2694	DHS Criminal Background Check Unit	(503) 378-5470
Homecare Worker Benefits Trust	1 (844) 507-7554		

SEIU Offices

Portland (6401 SE Foster Rd) | **Salem** (1730 Commercial St. SE) | **Eugene** (488 E. 11th Ave Ste 200)
Medford (1257 N Riverside #7) | **Bend** (925 SE Second St, Suite C) | **Pendleton** (920 SW Frazer, Ste 120)



District 1
 Washington, Multnomah, Clackamas

District 3
 Benton, Linn

District 5
 Eastern Oregon

District 7
 Lane

District 9
 Douglas

District 2
 Yamhill, Polk, Marion

District 4
 Josephine, Jackson, Klamath, Lake

District 6
 Columbia, Clatsop, Tillamook, Lincoln

District 8
 Coos, Curry

Caucuses of the C&HR Committee

African/ African American (AFRAM) Caucus
 Asian, Desi & Pacific Islander Caucus
 Indigenous Peoples Caucus
 Latinx Caucus
 Lavender Caucus (LGBTQ+)
 Woman of Color Caucus

AFRAMCaucus@seiu503.org
 Meng Chen at mengc@seiu503.org
 Fernando Cortés Chirino at corteschirino@seiu503.org
 LatinoCaucus@seiu503.org
 LavenderCaucus@seiu503.org
 Luci Whitesell at whiteselll@seiu503.org